

For additional information please contact us at (727) 209-0900, option 1 or via e-mail at Sales@ZNFMT.com.



Quality, Reliability, Flexibility, at The Lowest Cost for US Transcription

QUALITY TRANSCRIPTION

- We serve the market niche that demands high quality and reliable transcription service.
- Our transcriptionists are organized by medical specialty and serve only physicians in their specialty.
- We seek to preserve the doctor-transcriptionist relationship. Your work is never sent to a pool of transcriptionists.
- Our transcriptionists are native American English speakers. We do not use overseas transcriptionists or voice recognition.

COMPETITIVE RATES

ZNF offers the lowest cost for high quality transcription. There are no setup fees, no equipment costs, no minimum volume, or fixed contract term. All our features and functionality are included in our standard rates.

RELIABLE TURNAROUND

ZNF offers reliable turn-around times from 2 hours for STAT reports to 24 hours for standard work. We also offer faster turnaround for radiology and pathology.

DICTATION OPTIONS

1. Dial In Access our dictation system by dialing a local or toll-free telephone number from any touchtone telephone.

2. Hand-Held Digital Recorder Dictate into a hand-held recorder and transmit dictation via secure Internet connection.

3. Microphone or Headset Use a digital microphone or headset connected directly to a PC.

4. Interface to Third-Party Systems Use third-party dictation systems. ZNF exports the dictation to our system via secure system interface.

DELIVERY OPTIONS

1. Online Access documents using ZNF's HIPAA-compliant, web-based transcription management software. Review, edit, sign, print, and fax documents online 24/7.

2. Fax Specify the recipients during dictation and your documents will be faxed automatically upon approval of the document.

3. E-Mail Receive documents via password-protected e-mail.

4. Interface Receive documents via secure systems interface and import directly into an EMR or document-management system.

CUSTOMIZED TRANSCRIPTION SOLUTIONS

ZNF offers customized transcription solutions to meet your practice's specific requirements.

1. Systems Integration We can integrate our system into your practice's existing applications to create a seamless environment.

2. Out-Tasking We offer tailored programs to migrate customers from in-house solutions to a completely outsourced solution or hybrid arrangement. We can reduce your operating expenses while increasing the quality of service you receive.

3. Data Storage and Backup We offer customized services for data storage and the delivery of electronic backups of your documents.

HIPAA COMPLIANCE

Our services are fully HIPAA compliant. Access to our online service is controlled by password and data communications are encrypted. In addition, our servers are protected by software- and hardware-based firewalls.

FURTHER INFORMATION

Please contact us by phone at (727) 209-0900, option 1 or via e-mail at Sales@ZNFMT.com. Our toll-free number is (866) 774-5777.

The state of the art in medical transcription.

High quality transcription at reasonable rates:

- ◇ Competitive pricing per line.
- ◇ No setup fees.
- ◇ No term commitment.
- ◇ No minimum volume.
- ◇ Pay only for lines dictated: you control your costs.

ZNF's HIPAA-compliant, web-based application permits healthcare professionals to manage their transcription workflow from dictation through delivery. ZNF also provides a repository of transcribed documents, past and present, that is available 24/7.

- **Track your transcription workflow.** ZNF logs each step of the process – no more lost dictations or misplaced reports, and it's simple to identify patient visits/examinations that have not been dictated.
- **Improve your turn-around time.** Documents are available immediately upon completion, many the same day they are dictated.
- **Make corrections or edits in minutes.** There is no need to phone in or fax corrections or changes. Documents can be opened, edited, and printed online.
- **Review and distribute your documents faster.** Physicians can review and electronically sign documents online and distribute them to referring physicians or other recipients by fax or e-mail.
- **Store your documents online.** ZNF will store your documents for up to seven years. There is no need to make a backup copy of each document. Reprints take minutes; chart pulls are dramatically reduced; and all your offices have access to all your files.
- **Dictate more efficiently.** ZNF stores preferred document templates and shorthand codes. Select a template during dictation, use your preferred shorthand, and receive your documents exactly as you want them.
- **It's easy to use.** ZNF uses a simple point-and-click interface. Training typically consists of an orientation of 10-15 minutes.

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Frequently Asked Questions

What do your per-line transcription rates include?

- ◇ Transcription of your dictation.
- ◇ STAT transcription at no additional charge.
- ◇ Dictation equipment, if needed.
- ◇ Unlimited users and storage space.
- ◇ Document distribution to referring physicians via fax, e-mail, or the web.
- ◇ Customer and technical support.
- ◇ Account setup and training.

How can I request a sales quote?

- ◇ Please contact us at (727) 209-0900, option 1 or sales@ZNFMT.com. Our toll-free number is (866) 774-5777.

- **How do physicians dictate?** Your physicians can dictate using a touch-tone phone, hand-held digital recorder, or a digital microphone or headset connected to a computer.
- **How does ZNF pick up the dictation?** Your dictation is transmitted to ZNF automatically via a secure Internet connection. When a digital recorder is used, all you need to do is place the recorder in its cradle or connect it to a computer using a USB cable. When the phone is used, the dictation is recorded directly by one of our servers.
- **How will we receive our transcription?** ZNF will provide one or more usernames and passwords to permit online access to your transcription over the Internet. You may also elect to receive your transcription via e-mail, fax or system interface directly into your EMR or practice management system.
- **How soon will we receive our transcription?** ZNF's standard turnaround is 24 hours, excluding weekends and holidays. Our standard STAT turnaround is 2 hours. We also offer more rapid turnaround for radiology and other specialties that require it.
- **What will our transcription look like?** ZNF will create templates for your account based on sample reports that you provide. You will have complete control over the letterhead design, fonts, page layout, and other formatting aspects of your transcription.
- **Can you send our documents to referring physicians?** Yes, upon your instructions, ZNF will automatically send documents to the respective referring physician via fax, password-protected e-mail, or secure website.
- **Can our physicians use macros or normals?** Yes, if your physicians use certain standard phrases, ZNF will store them in its system and insert them when instructed by your physicians.
- **Is it easy to use? Do you provide training?** ZNF's dictation system and online software is very easy to use. Most users do not require more than 10 minutes of orientation.